

**Temple Christian
High School
2021 -2022 Student/Family Handbook**

Temple Christian High School
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This handbook is written to give students and parents an outline of the expectations of Temple Christian High School concerning the principles and rules of the school that students will be required to abide by. Please keep this information in a convenient place so that it may be accessed throughout the school year. Please read this handbook in its entirety as it should answer most questions concerning the policies of Temple Christian High School as pertaining to student conduct, student scholarship and the like.

Non-Discrimination Admissions Policy

Temple Christian High School admits students without discrimination of any race, color, national or ethnic origin in the administration of its educational or admission policies. Each applicant for admission shall be required to exhibit an exemplary discipline history. Each applicant and parents or guardians thereof must also undergo a personal interview by the administration.

It is understood that attendance at Temple Christian High School is a privilege and not a right. Any student who chooses not to abide by the standards and principles set forth by Temple Christian High School may forfeit this privilege. Temple Christian High School will require the withdrawal of any student at any time that is, in the opinion of the administration, not meeting the specifications set forth by the school.

Special note:

Temple Christian High School will continue to base admissions and employment according to Biblical principles regarding the following issues:

- **Gender Identity** – The Bible only recognizes two biological genders, male and female, which is assigned at conception. *“So God created man in his own image, in the image of God created he him; male and female created he them.”* Genesis 1:27
 - No student will be admitted who claims a gender other than the gender that God assigned at conception, which would be declared on the student’s birth certificate.
 - No student will be admitted who is participating in a same-sex relationship. Any current student who engages in a same-sex relationship will be disenrolled from the school.
- **Fornication/Adultery** – Fornication is defined as sexual relations committed between two people who are not married. *“Flee fornication. Every sin that a man doeth is without the body; but he that committeth fornication sinneth against his own body.”* **I Corinthians 6:18**
 - No student will be admitted, nor will any person be employed at Temple Christian High School, who is living with their partner in a man/wife relationship (common law marriages, two students living together in fornication in the same house).

Our Mission

Temple Christian High School is a Ministry of Temple Baptist Church geographically located in Sumter, SC. The mission of the school is to provide a Christ-centered Education promoting the Gospel, proper reasoning, a Biblical worldview, and pure imagination with the Bible as the Primary center of learning. Temple Christian High School will only use the Authorized King James Version of the Holy Bible as the center of all its educational endeavors and all curricula in the school will meet the requirements set forth by Temple Baptist Church.

Concurrent Students

TCHS is a ministry to the community, and thus we desire to support homeschooling families in the area. Students may be accepted to TCHS through concurrent enrollment with a special ala carte rate of \$725 per class. Per SCISA rules, any student athlete must be enrolled in a minimum of four (4) classes per semester.

Finances/Payments

It is imperative that all fees be paid promptly before or on the payment due date, the 15th of each month. A \$25 late charge will be added to any payment not received by the due date. Accounts over 30- days past due are subject to student disenrollment. All student records, including report cards and transcripts, will be held until all fees are paid in full.

- Temple Christian High School Tuition is as follows:
 - \$4000.00 per student, paid in full by July 15th of the following year.
 - There is an initial, non-refundable down payment, required at registration of \$500.00 per student to secure the student's seat, and to allow for books to be ordered. This will be deducted from the total tuition bill.
 - TCHS offers a 5% discount for those who pay the total tuition in full by July 31 of the upcoming school year.
 - A 10% multi-student discount is also granted for each enrolled student after the first living in the same household.
 - Tuition may also be paid via a 12-month or 10-month payment plan. (\$4,000 tuition-\$500 down payment = \$3500 remaining, less any multiple student discount or discount for payment in full, then divided by 10 or 12)
- Temple Christian High School Concurrent Tuition is as follows:
 - \$725.00 per class per student, paid in full by July 15th of the following year.
 - There is an initial, non-refundable down payment, required at registration of \$200.00 per class per student to secure the student's seat, and to allow for books to be ordered. This will be deducted from the total tuition bill.
 - Tuition may also be paid via a 12-month or 10-month payment plan. Total tuition, less book down payment = remaining balance, (divided by 10 or 12)
- To assist in funding for supplemental learning experiences, such as field trips, technology, etc., TCHS encourages parents, friends, and family to participate in fundraisers.
- If a student must withdraw from school due to a family move such as parent/guardian job relocation such withdrawal must be made through the office. Written notice in advance of a withdrawal is expected and a withdrawal/transfer form must be prepared. No records will be transferred while there is an outstanding balance on the student's account. There are no exceptions to this policy. Any student, after withdrawal/dismissal, will not be allowed to participate in any school programs.

Visitors

All visitors to the school must sign in at the school office. Parents or other persons must check in with the office first if they need to see their student or their student's teacher(s).

NOTICE: Pursuant to State Law, persons entering school property are deemed to have consented to search of their person and property. (Act 373 of 1994)

Emergency Closings

In the event TCHS needs to close school on short notice due to emergencies or inclement weather, it will be announced on local television stations, the school website, and/or the school Facebook page. Each homeroom teacher will attempt to reach their students' parent/guardian to relay this information through telephone or other appropriate messaging apps. If Sumter School District closes schools due to inclement weather TCHS will close also.

Books/School Supplies

The costs of required textbooks and online Labs (Virtual Science Lab and Virtual Computer Science Lab) are included in the cost of tuition. The supply lists for all classes will be provided to the parent/guardian at the time of registration. If during the year the student loses or destroys his/her textbook, the family will be financially responsible for replacing the textbook, including shipping costs.

Lunch

Students may bring a packed lunch with drink. TCHS will offer a canteen with microwaveable sandwiches, Hot Pockets, etc., snacks, and drinks available for purchase. Microwaves will be provided for the heating of lunches. From time to time there may be special lunches such as Chick-Fil-A or Pizza that the student may purchase in which cases parents will receive prior notification.

Medical Information

- The school office will only dispense over-the-counter drugs (Tylenol, Advil, Pepto Bismol, Tums, etc.) to students with a consent form signed by the parent or guardian on file on the office.
- Parents are responsible for updating the school if the health condition of their student changes during the school year in a way that will affect his/her daily school functions/routines.
- Any prescription drugs that must be dispensed at school must be up to date. The drugs securely stored and administered only in the church office. Prescription drugs must be sent in pharmacy packaging showing the proper dosage. The written parental consent form must be signed by the parent and be on file in the office. Students are not to have prescription medications on their person.
- The school will record on a daily log sheet when, what, and how much your child has been given for both prescription medications and over-the-counter medications.
- Any non-prescription medication that is taken by a student on a regular basis for chronic conditions must be supplied by the parent and labeled with the child's name and the dosage to be given.
- No medications are allowed to be on the students, with the exception of inhalers needed for respiratory problems, or Epi-pens, which should be listed on the student's file in the office. If a student is carrying an Epi-pen, all teachers must be made aware of this.

Report Cards

Report Cards will be issued at the end of every 9 weeks. These are required to be returned within 2 days, signed by a parent/guardian. Students with all A's and B's will be recognized on the A/B Honor Roll. Students with all A's will be recognized on the A Honor Roll.

Revised 7/8/2021

Attendance

Students are required to attend school 180 days. Students are allowed 10 excused absences, and 10 unexcused absences (all absences without documentation). If a student requires more than 10 medically necessary absences, that student will be considered as homebound for the duration of the confinement. This must be medically documented for the student's record. Special excuses may be arranged prior to planned absences (such as church trips, etc.) at least a week in advance. More than 10 unexcused absences could result in failure for the year.

Three unexcused tardies equals one unexcused absence. An unexcused tardy is a student arrival after 8:05, without a parent call. There are some cases that are excused with a parent explanation, such as running late or car trouble. Oversleeping is not excused. Tardies will also be documented by teachers in their classes and 3 unexcused tardies in a class will result in 1 unexcused absence for that class. 10 unexcused absences in a class will result in a Failure for that Class, 0 Credit will be issued, and the Class will have to be retaken.

Notice: No student should be sent to school sick. If students are running fever or exhibiting symptoms of any illness students will not be permitted to attend school or remain at school until they are well (no fever for 24 hours). Any student that becomes sick at school must be picked up by a parent or a parent authorized relative or person.

Any student arriving after 8:05 a.m. MUST SIGN IN at the office, with the date and time and reason for being late.

The office must be notified of any planned early dismissals either by phone or letter to the office. In the event of an unplanned early dismissal the student's parent/guardian is asked to please call ahead. The student must be signed out with the date, time, and signature of the adult picking up the student. In the case of a student driver, the office will obtain verbal permission and will sign the student out in lieu of the parent.

Any early dismissals that result in students being absent/missing class or classes those absences may be counted as unexcused absences.

Schedule/Transportation

School hours: 8:00 A.M. – 2:30 P.M. Students must be on time for school. Staff members will be present by 7:15 A.M. and School will start promptly at 8:00 A.M. Any student who is tardy will be marked as such and 3 unexcused tardies will count as one unexcused absence. TCHS does not have an afterschool care program so students must be picked up no later than 3:30 P.M. One late pick-up per 9 weeks will be excused per student but for every late pick up thereafter a \$10.00 fee will be charged. If you are unable to pick up your student(s) by 3:30 P.M. for any reason, please call the school office and notify us.

Chapel will be held on Wednesday mornings in the TBC Sanctuary after Homeroom from 8:15-8:50am. Parents, Grandparents, Guardians, and others are welcome to attend.

Dress Code

All students must adhere to the school dress code. The dress code applies to school as well as all school functions. *THE DRESS CODE WILL BE ENFORCED.* The dress code is as follows:

Ladies: Skirts and tops, shorts/culottes or gauchos and tops, or jumpers and tops that must come to the bottom of the knee when kneeling down. Pants, jeans, and capris are also acceptable, as long as they are not form-fitting (i.e. leggings worn alone, skinny jeans, etc). Any garment altered to appear form-fitting will not be tolerated. All garments must be loose/free flowing. Leggings may be worn with Tunics that reach the bottom of the knee when kneeling down. No hats, berets, or caps are allowed in the building. No worldly hair coloring or fingernail painting allowed (punk, goth, etc.) No piercings other than 1 or 2 earring holes per ear.

Yoga pants, tight warmups, or tight/form fitting pants of any kind will not be allowed for P.E. or Sports.

Men: Pants or shorts to the top of the knee or longer (i.e., cargo shorts), shirts and belts must be worn if the bottoms have belt loops. If button-down shirts are worn open (unbutton) as a jacket over another solid-colored t-shirt (not undershirt) only the bottom layer t-shirt must be tucked in. No hats or caps in the building. Shorts must come down to the bottom of the knee when kneeling. Excessively long hair will not be tolerated. Hair should be cut off the ears, off the neck, and it should not touch the eyebrows. No worldly hair coloring allowed (punk, goth, etc.) No piercings allowed period.

General: Hoodies, Jackets and sweatshirts worn on cold days must not contain any offensive or obscene markings, graphics, or text.

If ANY apparel that a student wears is deemed inappropriate, the student will be asked to leave school and return wearing approved apparel and unexcused absences will be recorded in all classes missed.

Tattoos – The Bible plainly teaches against marking our bodies (**Lev 19:28**) or defiling our bodies (**I Cor 6:19-20**) as doing so does not glorify God. We strongly discourage all students from getting any tattoos. **Visible Tattoos** are not permitted at school. Students with any visible tattoo(s) must make all attempts to wear clothing that covers them such as long sleeves, pants, etc. or cover them by some other means.

Student Driver Policy

Students can be allowed to drive to school with the proper permit/license. Parent signature must be on file and a parking permit must be obtained for a fee of \$20. The office will need a copy of driver's license, registration of the vehicle being driven onto the school campus, and proof of insurance to issue a parking permit. Driving to school is a privilege and not a right. Any excessive tardies or early dismissals could result in revocation of driving privilege. Any unsafe driving practices on campus will result in revocation of driving privileges. Students will not be allowed to drive on field trips. Student Drivers consent to search of vehicle. Any student driver who does not purchase a parking permit and drives to school may be suspended.

Discipline Policy

1. CLASSROOM/SCHOOL BEHAVIOR VIOLATIONS

- **1st Offense:** Any student displaying disruptive, disrespectful, or disobedient behavior will receive a warning for his/her first offense.
- **2nd Offense:** At the teacher's discretion, if the student exhibits offensive behavior a second time, he/she will receive a detention after school.
- **3rd Offense:** A third offense will result in a parent conference with the administration.
- **4th Offense:** A fourth offense will result in an out of school suspension with zeros given for any grades for that day including for Quizzes, Tests, and Exams. Any further offenses will result in an evaluation by the Administration to determine further discipline or even possible expulsion from TCHS.

2. Any **ILLEGAL DRUG USE** will be automatic grounds for immediate **expulsion**. This includes alcohol consumption and tobacco use on school time or off, on school campus or off.

3. We must maintain the Integrity of our Academic Program and the Safety and Security of every student at TCHS. Any evidence of **CHEATING** can be grounds for Expulsion and any act of Dishonesty can be grounds for Expulsion depending upon the degree of the Dishonest behavior.

4. Cell phones are allowed on students' person but if students abuse this privilege, they can be disciplined including but not limited to warning, referral, detention, suspension, or expulsion.
5. Vandalism of any kind could result in suspension or expulsion. Any repairs or replacement of property will be the responsibility of the parent/guardian of the student at fault.
6. Bullying or harassment of any nature will NOT be tolerated in any form and can be automatic grounds for Suspension or Expulsion.

REFERRALS: Any student that does not adhere to the rules set forth herein will be given a written referral documenting all disciplinary action and depending upon the offense a parent conference may be required if the teacher, faculty, and/or principal deems it necessary.

Standardized Testing

PSAT's and SAT's will be scheduled through the Guidance Office. All PSAT and SAT costs/fees will be the responsibility of the student. Some students may qualify for fee waivers. We will be glad to assist students in applying for those as applicable.

Grading Scale

TCHS will use the South Carolina Uniform Grading Policy in determining all students' Grade Point Averages (GPA). Parents can visit <https://ed.sc.gov/newsroom/public-information-resources/uniform-grading-policy/> to see a full list of the policy/scale and how it was developed.

Academic Probation/Academic Eligibility

Any student who earns two Ds or one F in any grading period will be placed on Academic Probation. Student athletes and other students participating in extra-curricular activities/events who are placed on Academic Probation will not be permitted to participate in any athletic or other event/program until they can raise their grades to no F's and a maximum of one D. Academic Probation for student athletes will last for a minimum of two weeks (ten school days). If at the end of the probationary period, the student athlete has raised their grades sufficiently as described herein they will be Academically eligible to begin participating in athletics again.

Any student who fails two core subjects in a school year will be subject to retention in their current grade level.

Extra credit in all classes will be at the discretion of the Teacher.

Colors, Mascot & Alma Mater

School Colors: White, Cosmic Blue, and Silver

School Mascot: Titans

School Verse: "But as many as received him, to them gave he power to become the sons of God, even to them that believe on his name:" **John 1:12**

****TCHS reserves the right to revise this Student/Family Handbook as deemed necessary. Any such revisions will be enacted and enforced immediately but a notice will be given to parents within 30 days of such changes.*

Revised 7/8/2021

Parent and Student/Family Handbook Acknowledgement/Agreement Form

By signing below, I acknowledge that I have read the Temple Christian High School *Student/Family Handbook* in its entirety and agree to all the policies, rules, and disciplinary codes set forth within it.

****TCHS reserves the right to revise this Student/Family Handbook as deemed necessary. Any such revisions will be enacted and enforced immediately but a notice will be given to parents within 30 days of such changes.*

I have consulted with the Administration about any questions that I had thus far, and they have answered them satisfactorily.

Printed Name of Parent
or Legal Guardian: _____

Signature of Parent
or Legal Guardian: _____ Date _____

Printed Name of Student: _____

Signature of Student _____ Date _____